



# Change of Address and Contact Details Form

Name as per account [underline surname / last name]:		Account Holder's NRIC / Passport Number:	
<b>I would like to update my account[s] with:</b> <input type="checkbox"/> Citibank International Personal Bank Singapore <input type="checkbox"/> Citibank Singapore Ltd <small>*All updates in this form will supersede previous records</small>			
<b>Updates replace existing information in the Bank's record. Please Select one:</b> <input type="checkbox"/> All Accounts / Relationships / Including CCTA if any <input type="checkbox"/> Main Card Holder – Credit Card only  <input type="checkbox"/> Only for these Relationship No(s): _____			
<b>[1] Update Home<sup>1</sup> Address and/or Mailing Address</b> <small>[<sup>1</sup>Privy Box and C/O Address not allowed as Home Address. <sup>2</sup>Fill in all mandatory fields. <sup>3</sup>For USA Country only]</small> <small>*Note- Old Home / Mailing address on records will be removed. Alert[s] will be sent once the update / removal of address is completed.</small>			
<input type="checkbox"/> Update Home <sup>1</sup> Address Only <input type="checkbox"/> Update Home <sup>1</sup> Address and Mailing Address - This is the current residence where you are residing and is the same as your mailing address.			
Street Name, Block / Apartment Name or Number, Floor and Unit Number etc.			
City / District / Town <sup>2</sup> :	Province / State <sup>3</sup>	Zip / Postal Code:	Country <sup>2</sup> :
<input type="checkbox"/> Update Mailing Address This is the primary address where you wish to receive mail and is different from your <sup>1</sup> Home Address.			
City / District / Town <sup>2</sup> :	Province / State <sup>3</sup>	Zip / Postal Code:	Country <sup>2</sup> :
<b>[2] Remove the Following Address/ Contact details in Bank's records: [Tick and circle the details]</b> <input type="checkbox"/> Business / Office / Additional / All other address <input type="checkbox"/> Home Contact Number / Mobile Number / All other Contact Number <input type="checkbox"/> Email			
<b>[3] Update Contact Details: [Country Code] - [Area Code if applicable] – [Number]</b>			
Home Number	Office Number	Primary Mobile Number	Additional Mobile
<b>[4] Email Address Update</b>			
Primary Email Address:		Secondary Email Address:	
<b>Signature: [1] And / Or Account[s] – Anyone to sign or [2] AND Account[s] – All to sign</b>			
Account Holder [1] / Date:	Account Holder [2] / Date:	Account Holder [3] / Date:	
<b>Bank Use only [To complete where applicable]</b>			
Customer Number:		Relationship Number:	
<b>[1] Face to Face</b>			
<input type="checkbox"/> Customer met / ID sighted by <input type="checkbox"/> Independent Customer met / ID sighted / Signature verified		<input type="checkbox"/> Independent Customer met / ID sighted / Signature verified <input type="checkbox"/> Customer met / ID sighted by	
_____ [Name / GEID / Signature]		_____ [Name / GEID / Signature]	
<b>[2] Mail in instruction [Applicable to Offshore]</b>			
Signature verified by: <input type="checkbox"/> ARM		Second Signature Verification and Callback by: <input type="checkbox"/> ARM <input type="checkbox"/> CCU	
_____ [Name / GEID / Signature]		_____ [Name / GEID / Signature]	