

Application Form for Letter of Reference



Date:

Name of Customer:	Account Number:
Addressee's Name:	Addressee's Address:
Request for (Please tick): <input type="checkbox"/> Self <input type="checkbox"/> Third Party Name & Passport/ID: _____ Relationship to account holder: _____	
Purpose of request (Please Tick)	
<input type="checkbox"/> Studies <input type="checkbox"/> Visa <input type="checkbox"/> Others (Please specify): _____	
Contents of Letter (Please Tick)	
<input type="checkbox"/> When account was established <input type="checkbox"/> Account number and account type <input type="checkbox"/> Full Balance <input type="checkbox"/> Others (Please specify): _____	
Mode of delivery	Remarks (Bank Use Only)
<input type="checkbox"/> For self-collection at Wealth Centre <input type="checkbox"/> Email to registered Email Address <input type="checkbox"/> Mail to registered Address	
Payment Details (Fees to be deducted from account below)	
Account to be debited:	Amount to be debited:
Terms and Conditions	
1. By applying for a letter of reference ("Letter of Reference") from Citibank Singapore Limited, I / We hereby consent to Citibank's disclosures of such information relating to me / us (including such information in relation to my / our Citibank account(s) as specified by me / us above, to the Addressee at the Addressee's address as specified above in such form as Citibank Singapore Limited in its absolute discretion deems fit. 2. I / We acknowledge and accept that my / our application for the Letter of Reference is subjected to Citibank Singapore Limited's approval at its absolute discretion. 3. I / We will not hold Citibank Singapore Limited responsible or liable for any loss, embarrassment or damages arising from or in connection with the Letter of Reference.	
Customer's Signature and Date	
Bank Use Only	
Signature verification and instruction taken by:	Letter of Reference prepared by:
_____	_____
(Name / GEID / Signature and Date)	(Name / GEID / Signature and Date)
	Cost Center :