

CITIBUSINESS ONLINE AUTHORISATION FORM – AUTHORISED USER

Please complete the form and mail it back to: Citibank Singapore Ltd, Global Consumer Banking, Robinson Road PO Box 187, Singapore 900337
Attn: CitiBusiness

Name of Account Holder: _____

Add new user Amend access rights and limits Delete user

Please be advised that for verification purposes, Citibank Singapore Limited ("Citibank") may in addition to the information requested herein require additional documents including but not limited to a copy of Identification Card or Passport. Amendment of access rights and limits would take at least 2 weeks to take effect.

A. AUTHORISED USER PERSONAL DETAILS

Full Name as in NRIC/Passport (Please underline surname): _____

Designation: _____

Salutation: Mr Ms Mrs Dr

Gender: M F

Date of Birth: Month Day Year

NRIC/Passport No: _____

Nationality: Singaporean Singapore PR Others, please specify

Country of Residence: _____

Current Residential Address: _____

Postal code: _____

B. ACCESS RIGHTS AND LIMITS

We, the undersigned, request and authorise Citibank to provide access to the Account(s) and to the Services via CitiBusiness Online to the authorised user named in this form (the "Authorised User"). We further authorise Citibank to allocate an Authorised User CIN and Authorised User PIN to the Authorised User in order to access CitiBusiness Online. We agree that where the access to the Account(s) and the Services via CitiBusiness Online is referable to such Authorised User CIN and Authorised User PIN, such access shall be deemed to be access by us subject to the Citibank Singapore Global Consumer Banking Terms and Conditions and CitiBusiness Online User Agreement. All references to our access to the Account(s) and use of the Services via CitiBusiness Online shall be deemed to include the Authorised User's access and/or use where applicable.

We agree that the Authorised User is empowered and authorised to perform the functions as defined in the transaction category and transaction type below and give instructions on our behalf as more particularly specified in the table below. Such functions performed by and instructions from the Authorised User shall be deemed to be functions performed by us and instructions given by us and Citibank shall be entitled to rely on any instructions given or purportedly driven by the Authorised User.

We agree that the Authorised User is authorised to have access rights to the Account(s) as follows and the limit(s) to the Authorised User's authority is/are as follows:

Tick here if Authorised User is authorised to have access rights to **ALL** the Account(s) established with Citibank now existing and here after opened by the Account Holder.

Tick below if you wish to specify your account:

1. _____ 4. _____ 7. _____
 2. _____ 5. _____ 8. _____
 3. _____ 6. _____ 9. _____

Select Access Rights	Bank Use Only	Transaction Category	Transaction Type	Access Rights and Limits			
				Single User	Maker	Sole Checker	Joint Checker
<input checked="" type="checkbox"/>	INQ	Account Enquiry					
<input checked="" type="checkbox"/>	MSC	General Account Services	Change PIN Order Checks				
<input type="checkbox"/>	INT	Transfer Funds Between Our CitiBusiness Accounts	Internal Funds Transfers Inbound Funds Transfers	<i>Per Transaction Limit</i>	<i>Per Transaction Limit</i>	<i>Per Transaction Limit</i>	<i>Per Transaction Limit</i>
				S\$	S\$	S\$	S\$
<input type="checkbox"/>	EXL	Transfer Funds to Individual / Organisation Locally in Local Currency	FAST GIRO MEPS E-Cheques Bill Payments	S\$	S\$	S\$	S\$
<input type="checkbox"/>	EXF	Transfer Funds to Individual / Organisation locally in Foreign Currency Transfer Funds to Individual / Organisation Abroad in Local / Foreign Currency	Foreign Currency Transfers within Singapore Citibank Global Transfers (CGT)* Telegraphic Transfers	S\$	S\$	S\$	S\$

*For Citibank Global Transfers, either your specified transactional limit or a limit of S\$65,000 will apply, whichever is lower.

Important Note: Please complete all fields in the table and indicate "N.A." if not applicable and "No Limits" if no transaction limit.

Glossary:

Single User – Makes and Checks transactions

Maker – Makes transactions only

Sole Checker – Checks transactions where he/she is not the maker of the transaction

Joint Checker – Checks transactions jointly with another joint checker where he/she is not the maker of the transaction

C. CONFIRMATION

We acknowledge and agree that our use and our Authorised User's use of CitiBusiness Online and the Services shall be governed by the Citibank Singapore Global Consumer Banking Terms and Conditions and CitiBusiness Online User Agreement (as amended from time to time) and any other terms and conditions that Citibank may impose from time to time. Unless otherwise defined herein, defined terms used in this form shall have the same meanings as that set out in the CitiBusiness Online User Agreement.

We shall at all times continue to comply with and be bound by the Citibank Singapore Global Consumer Banking Terms and Conditions and CitiBusiness Online User Agreement (as amended from time to time) and will procure that the Authorised User shall at all times observe and comply with the same.

Citibank shall not be liable for acting upon such instructions nor be obligated to investigate the authenticity or authority of persons effecting such instructions or to verify the accuracy and completeness of instructions received. Such instructions shall be deemed irrevocable and binding on us upon Citibank's receipt of such instructions notwithstanding any error, fraud, forgery, lack of clarity or misunderstanding in respect of the terms of such instructions.

This authorisation supersedes all previous authorisations and shall remain valid until revoked in writing by us and Citibank has acknowledged in writing, the receipt of such revocation.

For the purposes of the Personal Data Protection Act (2012) of Singapore (the "Act"), we hereby acknowledge that we have read and understood the Privacy Circular which is available at www.citibank.com.sg/privacy or upon request, and which explains the purpose for which you may collect, use, disclose and process (collectively, "process") personal data of natural persons. We warrant that to the extent required by applicable law or regulation, we have provided notice to and obtained consent from relevant natural persons to allow you to process its personal data as described in the Privacy Circular as may be updated from time to time, prior to disclosure of such personal data to you. We further warrant that any such consent has been granted by these natural persons.

Signature of Authorised Signer

Signature of Authorised Signer

Date: _____

Date: _____

Name of Authorised Signer: _____

Name of Authorised Signer: _____

NRIC/Passport No.: _____

NRIC/Passport No.: _____

Important note

For verification purposes, please enclose a copy of the Authorised User's identification card or passport, to be certified true in one of the following ways:

- (i) The new user may attend at any of the Bank's branches with the original and copies of his identification documents for a face to face verification; or
- (ii) The identification card or passport may be certified true by:
 - (a) Independent Company Secretary (for Singapore Incorporated Company); or
 - (b) A Notary Public or Independent External Lawyer; or
 - (c) A Certified Public Accountant.

For Bank Use Only		Date	Input By:	Checked By:
Customer Number: _____	<input type="checkbox"/> Card			
Relationship Number: _____	<input type="checkbox"/> FEM			
Card Number: **** 34 _____	<input type="checkbox"/> PIN <input type="checkbox"/> OSD			