

Date: _____

To: Citibank Singapore Limited
5 Changi Business Park Crescent
Level 4 Tower 2
Singapore 486027
Attn: Secured Loans Unit - Redemption Team

Subject: Request to make Partial Prepayment

Mortgage Loan No.: _____ Partial Prepayment Amount: _____

My/Our contact number: _____

I/We would like to make a partial prepayment for my/our abovementioned housing loan. I/We understand that I am/we are required to provide at least 1 month's written notice of my/our intent to make a partial prepayment. Accordingly, I am/ we are aware that my/our request will only be processed one month after your receipt of this notice.

I/We would like to effect the partial prepayment on:

the expiry date of the current* Interest Period
**Important: Please note that if the expiry date of the current Interest Period is less than one month from the date of Citibank's receipt of this request/notice, partial prepayment will be effected on the expiry date of the following Interest Period*

_____/_____/_____ (DD/MM/YYYY),
("the Effective Date").

If cash is used for partial prepayment (i.e. any one of the first two options below is checked), what is the source of funds used?

- Income savings (salary, pension, rental, etc)
- Investment savings (stocks, bonds, sale of investment property, etc)
- Inheritance
- Others, please state: _____

Please check the box(es) as appropriate.

- Please deduct the partial prepayment amount from my/our Citibank Checking/Maxisave/Cash Management Account no. _____. I/We will ensure that there are sufficient funds in my/our Citibank Checking/Maxisave/Cash Management Account on the Effective Date to pay for the partial prepayment amount and if applicable any prepayment/breakage fees and charges (including but not limited to any legal subsidy and cash reward), failing which the partial prepayment request will be automatically cancelled.
- I/We will send you a cheque to pay for the partial prepayment. I/We understand that you should receive the cheque by the Effective Date. I/We will ensure that the cheque is written for an amount sufficient to pay for the partial prepayment amount and if applicable any prepayment/breakage fees and charges (including but not limited to any legal subsidy and cash reward).
- I/We will be using CPF funds to pay for the partial prepayment. I/We understand that you should receive the CPF funds 5 to 10 days prior to the Effective Date.

Yours sincerely,

Name:

Name:

**With immediate effect, please note that we may, in our discretion, refuse to accept cheque(s) issued by a party who is not a borrower or mortgagor of a Citibank home loan ("third party cheque(s)") as payment for partial prepayment. In the event we receive third party cheque(s) for partial prepayment of your Citibank home loan, we may, in our discretion, reject your partial prepayment request and return the cheque by ordinary post to you at your own risk. Partial prepayment of your Citibank home loan could be made using cash or CPF funds.*